

Your claim must be submitted online or mailed and postmarked by: JUNE 16, 2018

Matthew Pagoaga, et al., v. Stephens Institute d/b/a Academy of Art University, Case No. CGC 16-551952
(Superior Court of the State of California, County of San Francisco).

AAU

CLAIM FORM (PRE-CLAIMS DEADLINE)

GENERAL INSTRUCTIONS

Settlement Class Members are entitled to free three-bureau credit monitoring services and to request reimbursement of “Out-of-Pocket Losses” that they believe are fairly traceable to the Academy of Art University (AAU) E-mail Security Incident, and that have not already been reimbursed by AAU or any other organization. If you received a notice from AAU that your information was disclosed in or about April 2016, or if you received a settlement notice by mail or e-mail stating that you are a class member, then you are a “Settlement Class Member” and entitled to benefits under this settlement. To learn more about the settlement or to file your claim online, go to www.AAUSettlement.com. If you have questions about this Claim Form, or if you did not receive a settlement notice and you believe that you are or may be a member of the Class, you should contact the Settlement Administrator at AAUSettlement@AdministratorClassAction.com or at the address on last page of this Claim Form.

SETTLEMENT OVERVIEW

Documented Losses and Time

AAU will reimburse Settlement Class Members for documented Out-Of-Pocket Losses that are fairly traceable to the E-mail Security Incident, up to (i) \$1,000 per individual for Out-of-Pocket Losses not including the purchase of professional services; and in addition, (ii) \$2,500 per individual for Out-of-Pocket Losses consisting only of the purchase of professional services, including accountant and attorneys’ fees, subject to an aggregate cap of \$2,500 per individual.

Monitoring Services

All Settlement Class Members are eligible to enroll in two (2) years of Experian’s “3B Credit Plus” credit monitoring services, regardless of whether you submit a claim for documented Out-Of-Pocket Losses. The features included with Experian’s “3B Credit Plus” credit monitoring services include:

- a. Daily credit monitoring of your credit file at all three (3) major credit reporting agencies (Experian, Equifax & TransUnion);
- b. An Experian Credit Report upon enrollment;
- c. A subsequent, updated Experian credit report available at your election as often as daily (online);
- d. Identity theft insurance offered through AIG, which covers certain identity theft related expenses incurred by you up to a limit of \$1 million;

- e. Internet surveillance, which includes monitoring of the “dark web” for your personal information;
- f. Identity validation monitoring and alerts to notify you in the event your identity has been verified across the Experian identity network; and
- g. Identity restoration services that provide professional fraud resolution assistance to you if you experience identity theft or fraud, helping you with identity recovery and restoration.

Note: you will be required to submit your personal information including Social Security number to Experian to enroll in credit monitoring services.

Identity Restoration Services

Even if you do not enroll in Experian’s “3B Credit Plus” credit monitoring services or make a claim for Out-Of-Pocket Losses, all settlement class members will receive access to Identity Resolution Services through Experian after the settlement becomes final. Fraud Resolution Specialists will be available by telephone, e-mail, and mail to help you with typical tasks including placing fraud alerts with the credit bureaus, disputing inaccurate information on your credit reports, scheduling calls with creditors and other service providers, and working with law enforcement and government agencies to dispute fraudulent information. More details about Experian’s Fraud Resolution Services for Settlement Class Members are available at <http://www.experian.com/data-breach/fraud-resolution-faq.html>. The enrollment code to take advantage of these services is provided in Question No. 5.

CLAIM FORM

CLASS MEMBER INFORMATION

	MI	
First Name		Last Name

Street Address 1

Street Address 2

	State	
City		Zip Code

Telephone Number	E-Mail Address (If provided we will communicate primarily by e-mail about your claim. We will not use your e-mail address for any other purpose)

If you have questions about whether you are eligible to submit a claim, please contact the Settlement Administrator at 1-877-346-5225 or visit www.AAUSettlement.com.

1. Did you receive notice from the settlement administrator that you are a Settlement Class Member?

Yes (Provide Claim ID number below and go to Question No. 3)

Claim ID:

No (Go to Question 2)

2. Did you receive notice from AAU that your personal information was compromised in or about April 2016?

Yes (Your eligibility will be determined based on your name and address provided above; go to Question No, 3)

No (You should contact the Settlement Administrator at 1-877-346-5225 to determine whether you are a member of the Class and eligible to submit a claim)

DOCUMENTED CLAIMS FOR OUT-OF-POCKET LOSSES

3. Do you have documents supporting that you experienced out-of-pocket losses or unreimbursed charges fairly traceable to the AAU E-mail Security Incident that have not already been reimbursed by AAU or any other organization?

Yes (Fill out information below)

No (You are not eligible to submit a documented claim; skip to Question No. 4)

NOTE: "self-prepared" documents such as handwritten receipts or notes are, by themselves, insufficient to receive reimbursement, but they can be considered to add clarity or support other submitted documentation.

Loss Type (Check all that apply)	Date of Loss	Amount of Loss	Examples of Supporting Documentation (Please detail below what you are attaching and why)
<input type="checkbox"/> Unreimbursed fraud losses or charges			<i>Examples: Account statement with unauthorized charges highlighted; Correspondence from financial institution declining to reimburse you for fraudulent charges</i>
<input type="checkbox"/> Professional fees incurred in connection with identity theft or falsified tax returns			<i>Examples: Receipt for hiring service to assist you in addressing identity theft; Accountant bill for re-filing tax return</i>
<input type="checkbox"/> Credit monitoring that was ordered after April 2016 through the date on which the Credit Monitoring Services become available through this settlement			<i>Examples: Receipts or account statements reflecting purchases made for credit monitoring services</i>

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<input type="checkbox"/> Payments made to place credit freezes with the credit reporting agencies			<i>Examples: Receipts or notices or account statements reflecting payment for a credit freeze</i>
<input type="checkbox"/> Miscellaneous expenses such as notary, fax, postage, copying, mileage, and long-distance telephone charges			<i>Example: Phone bills, gas receipts, postage receipts; detailed list of locations to which you traveled (i.e. police station, IRS office), indication of why you traveled there (i.e. police report or letter from IRS re: falsified tax return) and number of miles you traveled</i>
<input type="checkbox"/> Other documented losses (provide detailed description)			<i>Please provide detailed description</i>

Description of Supporting Documentation: Please provide a description of any documentation that you submit in support of your claim.

Document #	Description (explain here how does document shows losses)
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

If you have questions about whether you are eligible to submit a claim, please contact the Settlement Administrator at 1-877-346-5225 or visit www.AAUSettlement.com.

EXPERIAN'S "3B CREDIT PLUS" CREDIT MONITORING SERVICES

4. You are eligible to enroll in 2 years of Experian's "3B Credit Plus" credit monitoring services. Do you wish to enroll?

Yes By checking here, you will receive enrollment instructions shortly after final approval of the settlement. Please provide the e-mail address where you would like to receive enrollment instructions:

If you click yes and leave this field blank, we will mail enrollment instructions to the address provided above.

No (Go to Question No. 5)

5. Even if you do not enroll in Experian's "3B Credit Plus" credit monitoring services, you are still eligible to take advantage of identity restoration services offered through Experian in the case you suffer identity theft of fraud for a period of two (2) years after the court has granted final approval of the settlement (and the exhaustion of any appeals). You can take advantage of these services by contacting Experian's identity restoration department at **1-866-252-8836** and referencing enrollment code **DB05670**. (Note if you clicked "yes" to Question 4 you do not need to separately request identity restoration services).

If you would like us to e-mail you a copy of this code for your records along with instructions on how to take advantage of Experian's identity restoration services, please provide the e-mail address where you would like to be contacted:

You must return this claim form with supporting documentation, if any, by mail postmarked no later than June 16, 2018, to the following address:

**AAU E-mail Security Incident
Settlement Administrator
1801 Market Street, Suite 660
Philadelphia PA 19103**

You may also submit a claim form electronically through the settlement website: **www.AAUSettlement.com**.

If you have questions about whether you are eligible to submit a claim, please contact the Settlement Administrator at 1-877-346-5225 or visit www.AAUSettlement.com.